

## PAWS PTO News – Wednesday, September 9, 2009

Thank you for signing up to be on our PAWS PTO email list. Throughout the year, you will receive emails informing you about PTO volunteer opportunities. No need to respond if you cannot attend, and we welcome/thank those of you that can. Your participation and interaction with the school staff and students makes us an excelling school.

Sue Snedden  
HHS PAWS PTO President  
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Web: <http://www.horizonboosterclub.com/PTO/pto.html>

### SUBWAY LUNCH VOLUNTEER NEEDED:

Dear Horizon PTO Volunteers,  
It's time again to start scheduling volunteers for the Subway booth at lunch. PAWS Booster Club coordinates volunteers to help the Subway guy. It's fun, goes quickly and earns various clubs some extra money for helping out. PAWS allows us, the PTO, as a parent group, to work one or two days per month to raise funds for the PTO (15% of the day's Subway receipts).

PTO needs one parent volunteer to help in the Subway Lunch Booth on the following date:

**Wednesday, September 16th**

**The time is from 11:15 to 12:15.** It's important that you show up on the day you have signed up; the policy is, if we miss more than once, we lose all of our spots. Please let me know if something comes up and you are unable to come so that I can try to find someone to fill in.

Requirements:

1. You will need to fill out a Volunteer Agreement for HHS (you can download it at [http://www.horizonboosterclub.com/Involved/volunteer\\_handbook.pdf](http://www.horizonboosterclub.com/Involved/volunteer_handbook.pdf)); and
2. be a member of our parent group, **PAWS**. Every volunteer must have paid their 09-10 PAWS membership dues in order to be assigned to Subway lunch duty. If you have not done so already, you can join PAWS by filling out the application on the PAWS website [http://www.horizonboosterclub.com/pawsmembership\\_2009\\_2010.pdf](http://www.horizonboosterclub.com/pawsmembership_2009_2010.pdf)

On the day you work, please park in the visitor's spaces in front of the office (facing 56th Street) or the additional visitor spaces in the lot just south of the office. Sign in with the receptionist, pick up your Visitor badge and report to the Quad Food Court. It is recommended that you don't bring your purse with you; there's no completely safe place to stash it while you're working the booth. The Subway employee will let you know your duties. Typically, he takes the orders and handles the money. You simply hand him the sandwiches. It's recommended that you dress comfortably. *At the end of your shift the Subway employee will hand you a form. You add your name and "PTO" and turn in the form to the receptionist as you leave.*

If you are interested in participating in this program, please contact me: Molly Mudick, PTO Volunteer Coordinator, at [mollymudick@live.com](mailto:mollymudick@live.com). *I will email you back a confirmation of your Subway date.*

Thanks for all you do!

Molly Mudick  
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## PTO MEETING - Thursday, Sept. 10, 3:00

The first PAWS PTO Board meeting will be held this Thursday, September 10th at 3:00 PM in the school media center. All parents, teachers and staff are welcome. Come meet the Executive Board and Committee Chairs of our PTO. Attached is the Agenda and the schedule of all this year's meetings. This would be a great opportunity to find out how you can get involved at Horizon. Our Executive Board members are listed on our webpage if you ever need to contact one of us: [http://www.horizonboosterclub.com/PTO/executiveboard\\_09\\_10.htm](http://www.horizonboosterclub.com/PTO/executiveboard_09_10.htm)

## BEST Meeting Volunteers Needed

On **Tuesday, September 22nd, B.E.S.T.** (Building Educational Support Together) will host an event at Horizon (details to follow in subsequent emails). We need volunteers to help us direct people from each of the parking lots to the J building. You will need to be at the school at 6:30 and will still be able to attend the meeting (arriving a few minutes late.) To make it more enjoyable, invite a friend to work with you - someone to keep you company. Please contact Molly Mudick if you are able to help out [mollymudick@live.com](mailto:mollymudick@live.com)

## THANK YOU!

The Horizon Administration would like to thank everyone who contributed to the hand sanitizer donations. We received an overwhelming amount and well exceeded our expectations. We will continue to ask for things throughout the year to keep our students and teachers healthy. Thank you for your help!